Other languages transcribed into Arabic characters are called Ajami ("ignorant").
Some countries have an official Ajami alphabet.
The general rules of Arabic orthography apply to Ajami.

1. Transcribe consonants from right to left.
2. There is no distinction between upper and lower cases.
3. Consonants are written on an invisible grid of four invisible lines. Most stay between levels two and three; some ascend to level one, and some others descend to level four.

4. Every consonant has four forms: initial, median, final and isolate. A consonant in any position of a word may take any one of the four forms, depending on whether it is connected to a preceding or a following consonant. E.g., b =بـبـ ب.
 y = يـي
5. Most consonants connect to a following consonant. There are four consonants that never connect to a following consonant: alif (l), d (د), r $r(\mathrm{~J})$ and $w(\mathrm{~g})$. These four connect with a preceding consonant but not with a following one.
6. Transcribe vowels a (), o (') and u (') above a preceding consonant; i () and e (\%) below a preceding consonant.
7. Very short vowels can be left unwritten, unless they are required for clarity.
8. A consonant that is not followed by a vowel takes a sukuun (ं) over it. Sukuuns may be left unwritten unless needed for clarity.
9. A consonant that has neither a vowel nor a sukuun serves to lengthen a preceding vowel. E.g., moon = مُمونْ, mean = مِيـنْ, maan = لام = لا
10. L + aa represents a special case; instead of لَا لاَ لا
11. One may transcribe a vowel-less consonant instead of a vowel: I for a, s fore or i, and و for o or u. E.g., Galen may be written كالـن گُلِنْ or
12. Double or geminated consonants are written as a single character with a chadda (\%) over it, as does a vowel-less final consonant that is released or aspirate. E.g., babble = ,بَبَّل, shell = شبـلّ lip ${ }^{\text {h }}=$

Write your name in Ajami. Look up the consonants in the table on the next pages. Start on the right and write leftwards. Write the consonants first. Remember to connect the consonants, except following alif, $d, r$ and $w$. Then, add in the vowels. Optionally, leave out weak vowels, or use one or two vowel-less consonants in place of strong vowels.

American: $\qquad$

Ajami:

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AMERICAN TO AJAMI TRANSCRIPTION GUIDE
Galen Currah, 14 September 2012

| American | Ajami | American | Ajami |
| :---: | :---: | :---: | :---: |
| Glottal stop | $1 L!$ | apple | آبــِ |
| a | $\cdots$ | bad | لــــــ |
| aa | ! |  | بـ |
| e | \% | bed | بـــذ |
| ee | ين |  | بـيــد |
| é | i | bid | بــذ |
| éé | ي |  | بـيـبـ |
| i | - | bead | بـــذ |
| ii | - |  | بـبيـل |
| $\bigcirc$ | $2$ | baud | بـــــ |
| OO | $9{ }^{2}$ |  | بـو土 |
| ó | $\sigma$ | bode | بــذ |
| óó | $9-\stackrel{6}{6}$ |  | بـو土 |
| u | $\because$ | booed | بـــذ |
| B b | لــبـب | Bible |  |
| C C |  | church |  |
| D d | $\bigcirc$ L | Dwaddle | دوَدّل |
| F f | gفغفو | forfeit | وَّوروّ |
| G g | SSK | google | كُوكـل |

AMERICAN TO AJAMI TRANSCRIPTION GUIDE Galen Currah， 14 September 2012

| H | h | て | hurdle | حـوردل |
| :---: | :---: | :---: | :---: | :---: |
| J | j | P | Jordan | ¢冖 |
| K | k | $S S$ | kick | ${ }^{\omega} 5$ |
| L | I | لـلـل ل | ladle | لا |
| M | m | مـمـم م | memory | مِـمــر |
| N | n | نـنـن ن | nany | نـن |
| P | $p$ | لـبـبـبِ | papa | بــانِ |
| Q | q | وهقوقو | queen | وـوهين |
| R | r | ノ ノ ノ 」 | roar | 9 |
| S | S | لسـلسـلس لس | sissy |  |
| T | t | تـتـت ت | tattle | تَتّلـّلـّ |
| W | w | 99 9－9 | way | وَيْ |
| X | x | كسكسكس كس | wax | وَكس |
| Y | y | يـلـيـي | Yes |  |
| Z | z | $j-j-j$ | zanny | زأَـِّيْ |
|  |  | $\because$ | mud | مــذ |
|  |  | $\cdots$ | muddy | مــل |

